

ORDER FORM (Prices effective through 12/31/2011)



3 Ways to Order:

1. ORDER BY FAX

Local 717-263-7602

24 Hours a Day 7 Days a Week

Make a copy of the form below,
complete it and fax it in.

2. ORDER BY MAIL

Mail Order Form to:

Institute for Caregiver Education

162 Farm Credit Drive

Chambersburg, PA 17202

3. ORDER BY PHONE

717-263-7766

Mon. - Fri. 9a - 4p EST

SHIP TO*:

Company Name _____

Attn _____

Street _____

City _____ State ____ Zip _____

Phone** (____) _____

Fax _____

E-mail Address _____

_____ **YES!** I would like to receive mailings from the Institute.

Select preference: _____ e-mail _____ postal mail

* We cannot ship to a PO Box.

BILL TO (if different than SHIP TO):

Company Name _____

Ordered by _____

Street _____

City _____ State ____ Zip _____

Phone** (____) _____

Fax _____

E-mail Address _____

** We cannot process your order without a phone number.

How did you hear about the Institute? _____ Recieved a mailing

_____ Online _____ A colleague _____ A conference

ITEM CODE

ITEM DESCRIPTION/TITLE

QTY.

UNIT PRICE

TOTAL COST

ITEM CODE	ITEM DESCRIPTION/TITLE	QTY.	UNIT PRICE	TOTAL COST

Subtotal _____

Promotional Code _____

Shipping & Handling (see chart) _____

PA ONLY -- Sales Tax (6% of total) _____

Total _____

_____ Check enclosed payable to "Institute for Caregiver Education"
(A \$25.00 fee will be charged on all returned checks)

_____ VISA _____ MasterCard _____ Discover
(There is a \$10.00 merchandise minimum for credit card orders)

Card # _____

Exp. Date ____/____/____ Security Code _____

Name as it appears on card: _____

Signature: _____

You can place your order by fax, mail or phone and charge your purchase with Visa, MasterCard or Discover. When placing an order by phone, please have the item codes and quantities ready, and have your credit card information handy for our staff.

Shipping & Handling

Order Subtotal	Charge
Up to \$24.99	\$8
\$25 - \$99.99	\$11
\$100 - \$249.99	\$15
\$250 - \$649.99	\$23
\$650 - \$999.99	\$30
Over \$1,000	Call

Orders shipped UPS Ground. For next & 2nd business day delivery or outside the continental US, call.

FOR FASTEST SERVICE FAX YOUR ORDER TO 717-263-7602

Visit us online at www.caregivereducation.org

WEB1011

Listing of Institute for Caregiver Education Resources

Order Code	Price	Product Description
CDS	\$499.95	Career Development Series for Long Term Care Employees
CARE-T	\$19.95	"Caregiver" T-Shirt (<i>Specify Quantity per Adult Size → XL: _____ L: _____ M: _____</i>)
EPCL	\$99.95	Embracing Person Centered Living Environments in LTC: Understanding the CMS Interpretive Guidelines
ESL-S	\$24.95	English at Work <i>Student Book</i>
ESL-T	\$49.95	English at Work <i>Teacher's Edition</i>
FDNA-T	\$249.95	Foundations of Nursing Assistant Care – <i>Instructional Guide with Teaching Resources</i>
FDNA-S	\$59.95	Foundations of Nursing Assistant Care – <i>Student Textbook</i>
INSV-C	\$259.95	In-Service Training Solutions Complete Series of 30 Topics in a 2-Volume Instructional Binder
INSV-01	\$14.95	In-Service Module – Abuse Prevention and Reporting
INSV-02	\$14.95	In-Service Module – Activities of Daily Living (ADL)
INSV-03	\$14.95	In-Service Module – Behavior Management
INSV-04	\$14.95	In-Service Module – Bladder Continence
INSV-05	\$14.95	In-Service Module – Bloodborne Pathogens
INSV-06	\$14.95	In-Service Module – Body Mechanics: Good Body Mechanics/Employee Safety
INSV-07	\$14.95	In-Service Module – Bowel Continence (30 minutes)
INSV-08	\$14.95	In-Service Module – Cognitive Impairment: Caring for the Cognitively Impaired
INSV-09	\$14.95	In-Service Module – Dehydration and IV Therapy
INSV-10	\$14.95	In-Service Module – Depression
INSV-11	\$14.95	In-Service Module – Fluid & Electrolyte Balance
INSV-12	\$14.95	In-Service Module – Foot Care
INSV-13	\$14.95	In-Service Module – Hospice/Palliative Care/Comfort Care
INSV-14	\$14.95	In-Service Module – Hydration: Potential for Fluid Imbalance
INSV-15	\$14.95	In-Service Module – Infection Control
INSV-16	\$14.95	In-Service Module – Meal Provision Goals and Guidelines
INSV-17	\$14.95	In-Service Module – Mouth Care
INSV-18	\$14.95	In-Service Module – MSDS/HAZCOM
INSV-19	\$14.95	In-Service Module – Nutrition: Maintaining Nutrition
INSV-20	\$14.95	In-Service Module – Observation, Reporting & Recording
INSV-21	\$14.95	In-Service Module – Pain Management
INSV-22	\$14.95	In-Service Module – Pressure Ulcers
INSV-23	\$14.95	In-Service Module – Pulmonary Tuberculosis
INSV-24	\$14.95	In-Service Module – Resident Rights/Confidentiality
INSV-25	\$14.95	In-Service Module – Restorative Care – The Road Back
INSV-26	\$14.95	In-Service Module – Restraints
INSV-27	\$14.95	In-Service Module – Safety/Accidents and Fall Prevention
INSV-28	\$14.95	In-Service Module – Survey: Understanding and Preparing for the Survey Process
INSV-29	\$14.95	In-Service Module – Team Building: Teams and Interdepartmental Teamwork
INSV-30	\$14.95	In-Service Module – Weight Monitoring
ICC-D	\$79.95	Introduction to Culture DVD/CD-R & Companion Guide – <i>DVD format</i>
ICC-C	\$79.95	Introduction to Culture Change DVD/CD-R & Companion Guide – <i>CD format</i>
KHTA	\$9.95	Key Healthcare Terms & Abbreviations: Glossary for the Non-Clinical Professional
LDS	\$499.95	Leadership Development Series for Long Term Care Managers
CCPOS	\$49.95	"Let's Talk about Culture Change" <i>Series of Twelve 11"x17" glossy posters</i>
MAM	\$59.95	Marketing and Admissions for Person-Centered Care Organizations
MENTR	\$249.95	Mentoring for Eldercare Workers
MM-V011	\$24.95	Momentum Newsletter Volume 1, Issue 1 (package of 50)
MM-V012	\$24.95	Momentum Newsletter Volume 1, Issue 2 (package of 50)
MM-V013	\$24.95	Momentum Newsletter Volume 1, Issue 3 (package of 50)
MM-V014	\$24.95	Momentum Newsletter Volume 1, Issue 4 (package of 50)
NASE	\$499.95	Nursing Assistant Specialist for Elders
PC-LDR	\$499.95	Person-Centered Leadership – <i>Instructional Guide with Multimedia Teaching Resources</i>
FTAG-C	\$229.95	Regulatory F-Tag Crosswalk to Culture Change
PCA-T	\$299.95	Sharpening Our Focus, Enhancing Their Lives: An Assisted Living/PCA Program <i>Instructional Resource Binder</i>
PCA-S	\$34.95	Sharpening Our Focus, Enhancing Their Lives: An Assisted Living/PCA Program <i>Student Textbook</i>
TRAS	\$89.95	Transformational Assessments: Resident Assessment Tools Based in Person-Directed Care
TAHR	\$109.95	Transformative Approach to Human Resource Leadership
WIN-S	\$19.95	Workplace Instruction Now <i>Student Workbook</i>
WIN-T	\$9.95	Workplace Instruction Now <i>Teacher's Companion Edition</i>